

To submit the information form print, fill out, and scan or fax back to Michele. If you prefer to fill it out on your computer and submit by email, follow these steps: 1. Click on Setup Form link, 2. Right click to "Save As" to your desktop or documents, 3. Go to saved info sheet, fill out form and save there, 4. Attach to an email and send to Michele.



**Payments Setup Form – Provide to Michele to “turn on” the payments!**

Once you submit the form, you'll receive a confirmation email and directions to electronically sign.

Michele Ogburn  
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mogburn@clearent.com



DBA (Doing Business As) \_\_\_\_\_

Business Legal Name: \_\_\_\_\_

Business Type (Check One): Sole Prop. \_\_\_\_\_ LLC \_\_\_\_\_ Corp. \_\_\_\_\_

Physical Business Address: \_\_\_\_\_

Business Phone Number: ( \_\_\_\_\_ ) - \_\_\_\_\_ - \_\_\_\_\_

Federal Tax ID # (EIN): \_\_\_\_\_ Years in Business: \_\_\_\_\_

Name of Owner: \_\_\_\_\_ Owner's Business Title: \_\_\_\_\_

Owner's Home Address: \_\_\_\_\_

Years at current home address: \_\_\_\_\_ Own or Rent: \_\_\_\_\_

Home Phone #: ( \_\_\_\_\_ ) - \_\_\_\_\_ - \_\_\_\_\_

Social Security #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Owners Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Email Address: \_\_\_\_\_

Bank Name: \_\_\_\_\_

Routing Number: \_\_\_\_\_ Account Number: \_\_\_\_\_

Estimated Monthly Credit Card Sales (Best Guess): \$ \_\_\_\_\_

Average Sale Amount: \$ \_\_\_\_\_

Own or lease business property? \_\_\_\_\_

\*\*\*\*\* all owners of 25% or more must have their information on the application but only one will need to sign.